



Gavilan College Academic Senate
Tuesday, March 21st, 2017 from 2:30 – 4:00 p.m.
LOCATION: ART 103 (across from the Theater Entrance)

MINUTES

ATTENDANCE

A. Rosette, B. Arteaga, M. Turetsky, D. Achterman, J. Lango, O. Zamora, P. Henrickson, C. Mantia, J. Maringer, S. Dharia, L. Stubblefield, and E. Talavera (minute recorder)

ABSENT

E. Venable, J. Hooper, G. Cribb, M. Johanson, D. DiDenti

GUEST(S)

M. Bresso, F. Lozano, K. Billups, F. Harris, K. Wagman

I Opening Items: (5)

A) Call to order at 2:35 pm by A. Rosette.

B) Welcome and Roll Call read by J. Maringer.

C) Approval of Minutes: March 7th, 2017

MSC (M. Turetsky/J. Lango). Vote: unanimous. Approved as presented.

D) Approval of Agenda

MSC (M. Turetsky/J. Lango). Vote: unanimous. Approved as presented.

II Public Commentary: (5)

This portion of the meeting is for members of the public to address the senate. No actions will be taken. Each individual is limited to one minute.

K. Billups updated the senate on data encryption on campus and security awareness trainings that will occur on campus. There will also be a formalizing of processes. This is due to data breaches at other campuses.

III Reports: (15)

A) Standing Reports:

1) ASGC

B. Arteaga reminded the senate about upcoming student elections and to encourage students to run for office. The Student Center remodel survey was completed and the results will be presented to the board. ASGC is planning on visiting Hartnell College to see their setup and to gather ideas.

2) College President

F. Harris updated the senate on the Educational Master Plan. At the April board meeting, there will be a preview of the findings. It should be adopted at the May board meeting. In conjunction with the Educational Master Plan, the Facilities Master Plan will begin to be formalized to meet the needs of the Educational Master plan. This will be helpful in planning for a bond in 2018. F. Harris further explained that program drives facility and after the Educational Master Plan a Facilities Master Plan is usually created to meet the needs. To plan for a bond, a pre-survey is needed with a list of projects. The Facilities Master Plan should be available around October 2017. More information will be presented in April. One concern is that to facilitate input from faculty, it would need to occur before or after the summer. F. Harris responded that the Educational Master Plan is where faculty places program input. A. Rosette asked for F. Harris to come to the next senate meeting to present as an informational item.

3) Vice President of Instruction

Dr. Bresso reported on Dr. Rose's work which involves administration reorganization. A Dean of Research and Institutional Effectiveness will be presented at a future board meeting. This will be a focus to continue the work of targeting student success and data. A. Rosette asked if this could be discussed at President's Council. One item that needs clarification is what type of resources is being added to the administration reorganization. Dr. Bresso pointed out that it is reorganization

and Dr. Rose is developing a plan. K. Wagman added that the reorganization is having financial impact during a time when no new faculty are being hired yet funds are being given to new deans and vice presidents. A. Rosette added that this needs to be discussed because when faculty has a need they must make due with what they have. This doesn't happen on the administrative side. K. Wagman added that the hiring of new faculty is under the Academic Senate. A. Rosette is asking the GCFA to discuss the additional resources that are needed for faculty.

4) Vice President of Student Services

None

5) Senators (please include any input regarding ongoing AS discussions)

B. Arteaga: reminded the senate that HR has been emailing a time to present to faculty on health care plans. Proposed dates are March 22nd or 31st with multiple sessions. B. Arteaga will aim for March 30th. A. Rosette appreciated the report but should come from the GCFA since this is a faculty issue.

J. Lango: Faculty of the Year voting is from March 22-29, 2017.

D. Achterman: The Library has sponsored different events, which included a presentation by Mas Hashimoto on the Japanese Internment experience and a Women's History Month Student Symposium.

K. Wagman: Updated the Senate on benefits being reopened and changing the overall provider. There are about 20 faculty members paying out of pocket since they are over the cap. The Senate decided its openers. A. Rosette asked about the liaisons positions being opened for discussion. K. Wagman replied it will happen at a later date.

P. Henrickson: Updated the senate on the Pathway FIG. The Career Ladders project has been invited, which will meet on March 30th from 12:30 – 2 pm in the Library. All are invited and will include a free lunch.

6) Senate President

Will include with the discussion items.

B) Academic Senate Standing Committees

IV Information:

A) Mentoring Liaison Update (Leah Halper) (10)

A. Rosette gave an update and everything is working well.

B) Disability Resource Center Name Change (Jane Maringer) (5)

J. Maringer updated the senate on the name change so it will have a greater positive impact. Different colleges were researched and after different options, Accessible Educational Center (AEC) was chosen. A. Rosette offered a suggestion to change it to Accessible Center for Education (ACE). J. Maringer will take this information back for consideration.

V Discussion:

A) Senate Constitution Update (Doug, Sejal) (20)

D. Achterman reviewed the changes that were made in the constitution. The purpose of the constitution is to give primary principles for the organization. A. Rosette added that the other side is to have all faculty input for an item such as a realignment of the departments, which would involve all faculty input. This would happen in tandem with the change of a constitution. B. Arteaga believes that the departments should be listed in the bylaws and not the constitution. K. Wagman added that it is in the GCFA contract to have input from the senate on realignment.

Another question was if the *Section 5: Other Members* should stay in the constitution as members or not. K. Wagman gave input that *Other Members* have always been members. D. Achterman gave added that on other boards he has participated on, non-voting members cannot make a motion. B. Arteaga agreed that this was true due to Roberts Rules. A. Rosette added that John Freitas advised making sure there is clarification on the non-voting portion of the membership. J. Lango added that

the senate needs to first define what constitutes a member. It was recommended to remove “No officer shall serve simultaneously as an officer and as an elected senator” from the constitution.

A motion was made to extend the time limit by ten minutes.

MSC (B. Arteaga/J. Lango). Vote: unanimous. Motion passes.

A. Rosette suggested adding members and non-members to the bylaws. GCFA and the Academic Senate need to stay separate but have mutual support and collaboration. D. Achterman suggested adding “with the exception of non-voting members as stipulated in Robert’s Rules of Orders.” A. Rosette added that ASGC and the President/Superintendent not be members but instead be listed as standing reports. The President/Superintendent and ASGC will be removed from *Section 5: Other Members* and be moved to the bylaws as standing reports. K. Wagman suggested changing *Article IV: Officers, Section 3* to not state compensation since this is a GCFA contractual item. A. Rosette was not in agreement with this since it will be voiced in the bylaws.

B) Senate Bylaws Workgroup: Draft

1) The senate will introduce a senate bylaw modification draft and seek further recommendations from the senate (Jane, Cherise, r2row) (15)

A. Rosette reported that there are about twenty pages of extensive work on the bylaws. He presented key changes that will be proposed for the bylaws. The main proposal being presented is changing the officers to have a VP of Academic Affairs and VP of Student Success. There are also outlines of duties and desirable duties. Another officer being revised is changing Secretary to Secretary/Treasurer. Also, the At-Large Senators duties need to be developed. There will also be the creation of a steering committee which would meet once a month to help present campus wide changes and information to the Academic Senate. Another area being redeveloped is the Election Process. The practice is that the officers are elected from the senators. The overall edits are to change the bylaws to reflect current practices. Another area being edited is *Article IV: Vacancies and Recalls*. This will include changes to nomination of president. Another part that needed extensive work is the section on committees. This means that the senate needs to have a conversation on what roles the different committees on campus have with the senate. This will be ready for distribution once the constitution is approved.

VI Action:

A) Senate Constitution Update Approval for Vote (Doug, Sejal) (15)

A motion was made to open up discussion on this action item.

MSC (B. Arteaga/O. Zamora). Vote: unanimous.

Suggested changes were made to the constitution as discussed previously and presented to the Academic Senate.

A motion was made to accept the updated senate constitution as presented.

MSC (B. Arteaga/D. Achterman). Vote: unanimous. Approved as presented.

B) Senate Constitution Election Committee and Timeline (Blanca, Marc) (5)

A. Rosette informed the senate that there should be ten days for the faculty to preview the constitution and suggested sending it out March 27, 2017 and have voting from April 10, 2017 and close on April 14, 2017 and be presented on April 18, 2017 at Academic Senate. It was suggested to point out to faculty that the time for input has passed and this is for voting on what is presented. It was asked if voting will be electronically or not. A. Rosette will work with M. Turetsky on the online election process through Survey Monkey.

A motion was made to create an election committee with the process as discussed.

MSC (D. Achterman/C. Mantia). Vote: unanimous. Motion is approved.

VII Closing Items:

A) Open Forum: (time permitting)

None

B) Items for next agenda

VIII Adjournment by consensus at 4:03 pm

Motioned by J. Lango